

Major Hospital A Major Health Partner	Continuing Education Requirement for Major Hospital's Medical Staff MS-8
Does this policy meet a regulatory requirement? <u>  X  </u> Yes <u>  </u> No	Formulated by: Administration/Medical Staff Office Approved by: Medical Executive Committee, General Medical Staff, Board of Directors Effective Date: 03/22/2011

**PURPOSE:**     **To ensure members of Major Hospital's medical staff participate in ongoing training, known as continuing medical education (CME) or continuing education (CE). The purpose of continuing education is to improve the physicians' abilities to care for patients.**

**GUIDELINE STATEMENTS:**

1. In order to maintain membership and privileges, all members of the Active, Affiliate, and Medical Administrative Staffs are required to complete a total of fifty (50) hours of Category 1 CME/CE that relate to the physician's area of practice during each reappointment cycle.
2. The 24-month reappointment cycle runs from July 1<sup>st</sup> through June 30 of the year of reapplication.
3. Category 1 activities are designated by an organization accredited by the ACCME or a state medical society; the American Dental Association or state dental association; the Council on Podiatric Medical Education or state podiatric medical association; the Accreditation Council on Optometric Education or state optometric association; the American Psychological Association or state psychological association; before the physician participates in them. Examples include attendance and presentations at a conference where AMA PRA Category 1 credit will be given. Physicians may also earn credit for publishing an article in a peer-reviewed journal and meritorious learning experiences that have been pre-approved for credit.
4. A CME/CE Attestation Form will be included in each physician's reappointment packet.
5. Documentation of initial board certification or recertification by exam, awarded during the reappointment cycle, shall be accepted as equivalent to sixty (60) Category 1 CME/CE for the same reappointment cycle.
6. In the event that a physician fails to meet the CME/CE requirement for two (2) consecutive reappointment cycles, the physician's membership and privileges may be automatically terminated. At this point, the physician must complete the accumulated hours of CME/CE requirement, reapply for medical staff membership and privileges, and pay all appropriate initial application fees. As this type of termination is considered "administrative," it is considered a non-reportable termination.

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**7. Reviewing & Revising:**

Reviewed	Revised
03/13/15	02/27/12
	04/29/13
	05/23/16
	09/26/16
	06/26/17
	11/22/19

\*UPDATE WEBSITE WITH REVISIONS\*

**8. Reference:**

8.1. HFAP Standard 2018v2: 03.00.02: Periodic Appraisal of Members

8.2. Medical Staff Bylaws -Governance and Organization Manual Section 1.3  
Responsibilities of Medical Staff/NPP's (j)